

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, MAY 8, 2019

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN JACK MILLER

DIRECTOR MIKE HAMILTON

DIRECTOR RICHARD KLIEWER

DIRECTOR

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY CHRIS WEAVER

ITEM:

REFER TO:

1. Call to Order, Chaplain to give Invocation, and Flag Salute
2. Roll Call
3. Approval of Minutes for the Regular Board Meeting of April 10, 2019 3-6
4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
5. Cash Report 7-9
6. Old Business and Board Directives from Previous Meetings
 - 6a. Status of Richard Kliewer's Ethics & Harassment training
 - 6b. Progress report on 5-year plan for District/City
 - 6c. Printing of Emergency Preparedness pamphlets and dates of community outreach
7. NEW BOARD BUSINESS AND POSSIBLE ACTION
 - 7a. Appointment of new Board Director.
 - 7b. Approval of new mission statement (tabled from April Board meeting)
 - 7c. Wage increase from \$14/hr to \$15/hr for Secretary Chris Weaver.

8. Next regularly scheduled Board Meeting is for Wednesday, April 10, 2019 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce

10. Donations

11. Deposits

- \$100.00 Baker restitution

12. Fund Transfers

- \$34.00 Transfer of funds from Acct. 728000, Special Departmental Expenses, to Account 623100, Workers Compensation Insurance, to cover final payment of annual W.C. insurance.
- \$57,199.00 Replacement FT for Station Coverage FT, dated March 13, 2019, because Auditor can't locate original FT made March 11, 2019.

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

- Regular Payroll: 03.29 – 04.11.19
 - \$303.83 wages
 - \$50.34 Federal taxes
- Regular Payroll: 04.12 – 04.25.19
 - \$176.69 wages
 - \$32.48 Federal taxes

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment